



OFFICIAL UPDATE

This is a summary of the January 2, 2018 Franklin Township Board of Supervisors Organization meeting. Township Manager/Treasurer, Joan McVaugh, acting as temporary chairman, called the meeting to order at 7:02 p.m. In attendance were Supervisors Auerbach, Dea, Morris, Snyder and Torres. Also in attendance was Secretary Sharon Norris. There were 5 members of the public in attendance. Chairman Auerbach welcomed Supervisor Morris to the Board.

The meeting commenced with the Pledge of Allegiance.

Ms. McVaugh called for nominations for Chairman. On motion by Supervisor Snyder, 2nded by Supervisor Dea, John Auerbach was reelected Chairman on a 4-0 vote with Mr. Auerbach abstaining from the vote. The meeting was then turned over to the Chairman.

On Motion by Chairman Auerbach, 2nded by Supervisor Dea, Supervisor Snyder was elected Vice Chairman on a 4-0 vote with Mr. Snyder abstaining.

Announcements: The Chairman announced that two additional items were added to the agenda: 1) a resolution recommending that the Township oppose House Bill 1620 which would amend the Wireless Broadband Collocation Act to provide a state wide preemption of local zoning for wireless facilities. The Pennsylvania Association of Township Supervisors (PSATS) recommended that the Board pass this resolution and provide it to our state legislatures.

Also added was the signer's resolution designating the 5 Township Supervisors and the Township Manager/Treasurer be authorized signers for Township funds and accounts.

Appointments:

Supervisor Morris made a motion to appoint the following individuals and firms as officials, engineers and consultants for the Township. The motion was 2nded by Supervisor Torres and passed 5-0:

1. Joan McVaugh as Township Manager
2. Joan McVaugh as Township Treasurer
3. Sharon Norris as Township Secretary
4. Lamb McErlane as Township Solicitor
5. LTL Consultants as Township General and Traffic Engineer, Township Building Inspector/Zoning Officer and Code Enforcement Officer
6. Ragan Engineering as General Engineer
7. AECOM as Township Sanitary Engineer

Supervisor Dea made a motion to appoint Jim Johnston to a 6-year term as Elected Auditor through December 31, 2023. The motion was 2nded by Mr. Auerbach and carried 5-0. Ms. McVaugh explained that the Elected Auditors do not perform the audit as the Township appoints

Barbacane Thornton to perform the audit. The only other function the Elected Auditors perform is to set the salary of a Supervisor should they also be a township employee. Franklin Township does not employ any Board members. Mr. Johnston received 185 votes in this past election.

On motion by the Chairman, 2nded by Mr. Snyder, the following were unanimously appointed:

- Dave Philipp to a 1-year term on the Vacancy Board through Dec. 31, 2018;
- Dave Hoffman and John Gontarz to 4-year terms on the Planning Commission through Dec. 31, 2021.
- Paul Lagasse to a 4-year term as Planning Commission Alternate through December 31, 2021;
- Donna Dea to complete a 4-year term as a PC Alternate to expire Dec. 31, 2019;
- Harold Walls to a 1-year term as Emergency Management Coordinator.

Public comment came from resident Susie Harris asking how residents can find out about open positions on these commissions and recommending that terms should not be extended to allow for fresh opinions. She also asked about pipeline safety.

Mr. Auerbach has invited Harold Walls to a public meeting to discuss emergency management procedures with regard to pipeline safety.

Mr. Snyder made a motion 2nded by Mr. Torres for the following appointments. The motion carried 5-0.

- Nan Latimer and Joe Neuman to 5 year terms on the Historical Commission to expire on December 31, 2022;
- Dave Francis to a 3-year term on the Zoning Hearing Board to expire on December 31, 2020;
- Jack Nystrom to a 3-year term as an alternate on the Zoning Hearing Board to expire on December 31, 2020.

On motion by Mr. Torres, 2nded by Mr. Snyder, the Board adopted Resolution 2018-01, setting the fees and salaries of Township engineers and consultants. The Board asked Manager McVaugh to follow up with AECOM regarding their proposed 2018 rates. Motion carried 4-1 with Supervisor Morris voting nay.

Resolution 2018-02 authorizing the firm of Barbacane Thornton to conduct the 2017 Township audit was approved 5-0 on motion by Ms. Morris and 2nded by Ms. Dea. After last year's audit, the principal at Barbacane Thornton announced that she wished all the Townships kept thorough and complete accounting records like Franklin does.

On motion by Ms. Dea, 2nded by Mr. Torres, the Board unanimously adopted Resolution 2018-03, authorizing the use of BB&T, Fulton Bank and Pennsylvania Local Government Investment Trust (PLGIT) as designated financial institutions for the Township.

Resolution 2018-04 – the fee resolution, outlining the costs involved in doing business within the Township was adopted unanimously on motion by the Chairman, 2nded by Mr Snyder. The Board discussed the various fee increases proposed by Jeff Vogels. The permit process is a revenue neutral process and the Township lost approx. \$15,000 last year on permits. By implementing these increases, the Township should make up approx. half of that amount. The

Board agreed to all of Jeff's recommendations except they want to increase the solar panel charge to \$200, not \$250 as recommended.

Resolution 2018-05 was adopted on motion by Mr. Snyder and 2nded by Ms. Dea. This Resolution opposes House Bill 1620 entitled the Wireless Infrastructure re Deployment Bill. Motion carried unanimously

On motion by Mr. Torres, 2nded by Ms. Dea, the Board unanimously adopted Resolution 2018-06, the signer's resolution designating those township officials who are authorized signers for Township funds and accounts. Mr. Auerbach explained that every check written must be signed by the Treasurer and two supervisors.

The 2018 meeting schedule was unanimously adopted as follows on a motion by Ms. Morris, 2nded by the Chairman:

- Board of Supervisors meetings will be held on the 3rd Wednesday of every month beginning at 7 p.m. except for the September meeting which will be held on Sept. 26 and the November meeting will be held on November 14th.
- Planning Commission meetings will be held on the 1st Thursday of each month beginning at 7 p.m.
- Historical Commission meetings will be held the 1st Wednesday of each month beginning at 7 p.m. (as needed)
- Historical Architectural Review Board (HARB) meetings will be held the 1st Wednesday of each month immediately following the Historical Commission meeting (as needed)
- Emergency Management meetings will be held the 1st Monday of every month beginning at 7 p.m. as needed.

On a motion by Ms. Dea, 2nded by Mr. Snyder, the following dates were recognized as official paid holidays for the Township staff and the Township office will be closed:

January 1 – New Year's Day
January 15 – Martin Luther King Day
February 19 – President's Day
March 30 – Good Friday
May 28 – Memorial Day
July 4 – Independence Day
September 3 – Labor Day
November 22 & 23 - Thanksgiving Holiday
December 24 & 25 – Christmas Holiday

The Board unanimously authorized the use of the Daily Local News, the Chester County Press and the AG Sun for all legal advertising. Mr. Auerbach's motion was 2nded by Mr. Torres.

On motion by Supervisor Snyder, seconded by Ms. Dea, the Board approved the Treasurer's Bond to be set at \$1.5 million.

Mr. Torres made a motion that 1 of any of the 5 Supervisors be the voting delegate at the PSATS Annual Convention on April 22 – 25, 2018 in Hershey, PA and that at least 2 Supervisors should attend. Mr. Snyder and Ms. Morris expressed interest in attending. This motion was 2nded by Mr. Torres and carried 5-0.

Public Comment: There was no public comment.

Meeting adjourned at 8:11 p.m.

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