

APPROVED

FRANKLIN TOWNSHIP BOARD OF SUPERVISORS MINUTES ORGANIZATIONAL MEETING JANUARY 3, 2017

Call to Order:

Assistant Township Mgr. Jeff Eastburn, acting as Temporary Chairman, called the January 3, 2017 Board of Supervisors Organizational Meeting to order at 7:04 p.m. Present were supervisors Auerbach, Dea, Schenk, Snyder and Torres. Also present were Township Secretary Sharon Norris and HARB and Historical Commission Chairman Paul Lagasse. There was one member of the public in attendance.

The meeting was commenced with the Pledge of Allegiance to the Flag.

Organization of the Board:

1. *Nomination and Election of Chairman:* Mr. Eastburn called for nominations for the position of Chairman of the Board for 2017. Mr. Snyder nominated Mr. John Auerbach as Chairman of the Board. The nomination was seconded by Mrs. Dea and passed 4-0-1. Mr. Auerbach abstained from the vote. Mr. Eastburn turned the meeting over to Mr. Auerbach.
2. *Nomination and Election of Vice Chairman:* Mr. Auerbach nominated Mrs. Schenk for Vice Chairman, seconded by Mrs. Dea. Nomination passed 4-0-1. Mrs. Schenk abstained.

Appointments:

1. Mrs. Dea moved, seconded by Mr. Torres, to appoint the following individuals and firms as officials, Engineers and Consultants for the Township:
 - Joan McVaugh as Township Treasurer & Township Mgr.
 - Sharon Norris as Township Secretary
 - Lamb McErlane as Township Solicitor
 - LTL Consultants as Township General Engineer and Traffic Engineer
 - AECOM Corporation as Township Sanitary Engineer
 - LTL Consultants as Township Building Inspector/Zoning Officer and Code Enforcement Officer

Discussion: Mr. Auerbach advised that the Township did not accept the increases proposed by some of the consultants.

Motion passed 5-0.

2. Mrs. Schenk moved, seconded by Mr. Snyder, to appoint David Philipp to a one-year term on the Township Vacancy Board through 12.31.2017. Motion passed 5-0.

3. Mr. Snyder moved, seconded by Mrs. Schenk, to appoint Brent Van Lith to a 4-year term on the Planning Commission to expire on 12.31.2020.

Discussion: Mr. Auerbach commented on Mr. Van Lith's positive contributions to the Planning Commission.

Motion passed 5-0.

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4. Mr. Torres moved, seconded by Mr. Snyder, to appoint Harold Walls to a 1-year term as Emergency Management Coordinator through 12.31.2017. Motion passed 5-0.
Discussion: Mr. Auerbach commented on Mr. Walls' contributions as Emergency Mgmt. Coordinator.
Motion passed 5-0.
5. Mrs. Dea, 2nded by Mrs. Schenk, made a motion to appoint Lou Mandich to another 5-year term on the Historical Commission to expire on 12.31.2021. Motion passed 5-0.
6. Mrs. Schenk moved, seconded by Mr. Torres, to appoint Paul Lagasse and Lou Mandich to 5-year terms on the Historical Architectural Review Board (HARB) to expire on 12.31.2021.
Discussion: Mr. Auerbach thanked Mr. Lagasse for his service.
Motion passed 5-0.
7. Mr. Auerbach moved, seconded by Mr. Snyder, to appoint Bill Finch to a 3-year term on the Zoning Hearing Board to expire on 12.31.19. Motion passed 5-0.
8. Mr. Snyder moved, seconded by Mrs. Dea, to appoint Nancy Chromey to a 3-year term as an Alternate on the Zoning Hearing Board to expire on 12.31.19. Motion passed 5-0.
9. Mr. Torres moved, seconded by Mr. Snyder, to approve Resolution 2017-01, setting the fees and salaries of Township engineers and consultants. Motion passed 5-0.
10. Mrs. Dea moved, seconded by Mr. Torres, to approve Resolution 2017-02 authorizing the firm of Barbacane Thornton to conduct the 2016 Township Audit.
Discussion: Mrs. Dea questioned whether it might be good business practice to have a different company do the audit. Mr. Eastburn advised that Barbacane assigns different auditors every year and Mr. Auerbach and Mr. Snyder commented on Barbacane's impressive qualifications and Mrs. McVaugh's impeccable recordkeeping. Motion passed 5-0.
11. Mrs. Schenk moved, seconded by Mr. Snyder, to approve Resolution 2017-03, authorizing the use of BB&T and the Pennsylvania Local Government Investment Trust (PLGIT) as designated financial institutions for Franklin Township. Motion passed 5-0.
12. Mr. Auerbach moved, seconded by Mrs. Schenk, to approve Resolution 2017-04, a fee resolution, outlining the costs involved in doing business within the Township.
Discussion: The Board will review the fee schedule later this year when there is a slow month.
Motion passed 5-0.
13. Mr. Snyder moved, seconded by Mr. Torres, to approve for advertising the 2017 Township meeting schedule, as follows:
 - Setting the Board of Supervisors' meetings for the 3rd Wednesday of each month beginning at 7 p.m.
 - Setting the Planning Commission meetings for the 1st Thursday of each month beginning at 7 p.m.

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- Setting the Historical Commission meetings for the 1st Wednesday of every month as needed beginning at 7 p.m.
- Setting the HARB meetings for the 1st Wednesday of every month as needed immediately following the HC meeting.
- Setting the Emergency Management meetings for the 1st Monday of each month as needed.

Motion passed 5-0.

14. Mr. Torres moved, seconded by Mr. Snyder, to recognize the following 11 dates as official paid holidays for the Township staff and authorize the Township office to be closed on those days:

- January 2 – New Year’s Day
- January 16 – Martin Luther King Day
- February 20 – President’s Day
- April 14 – Good Friday
- May 29 – Memorial Day
- July 3 & 4 – Independence Day
- September 4 – Labor Day
- November 23 & 24 – Thanksgiving Holiday
- December 25 – Christmas Holiday

Motion passed 5-0.

15. Mrs. Dea moved, seconded by Mrs. Schenk, that the Board authorize the use of the Daily Local News, Chester County Press and the Avon Grove Sun for all legal advertising.

Motion passed 5-0.

16. Mrs. Schenk moved, seconded by Mr. Snyder, that the Board approve the Treasurer’s Bond for 2017 to be set at \$1.5 million. Motion passed 5-0.

17. Mr. Auerbach moved, seconded by Mr. Torres, that any supervisor who attends the PSATS Annual Conference can be designated the Township’s voting member. Motion passed 5-0.

Act 172: Mr. Auerbach informed the supervisors of Act 172 that was just enacted by the state of Pennsylvania, which allows municipalities to provide tax relief for volunteer firemen and emergency service personnel. London Grove enacted it at their last Board meeting. Mr. Auerbach discussed the importance of our emergency service volunteers and the tremendous amount of volunteer hours they must put in to perform their volunteer duties. The supervisors agreed that they would like to know more about it and Mr. Auerbach said he will continue to research what is involved and how much relief the volunteers are offered as well as the potential cost to the Township.

Public Comment: Mr. Snyder is hoping for no more freezing rain or snow for the next eight weeks!

Adjourn: The meeting was adjourned at 7:36 p.m.

Respectfully submitted,


Sharon Norris

Township Secretary (v3)